

Incident Learning: What happened?

- On 18th May an employee did the induction on site. This was done in an office environment. On the 27th the same employee reported sick from home with flu like symptoms. He was requested to do COVID-19 test and stay in isolation at home. The results came in on 03/06/20 as positive. Contact tracing lead to 13 staff members who have been isolated and sent for testing. Awaiting results.
- Office areas for the employee has been disinfected including the induction area (office).
- **Learnings:**
- **Went well:**
 - Employee reporting his sickness
 - Isolation of employees.
 - Contact tracing
 - Use of mask on site.
 - Social distancing.
 - Authorities informed. DOH, DoL and NICD
- **Improvements:**
 - Sanitise office or induction facility after use.
 - Common area(s) disinfection continuously.
 - Maximise use of virtual meetings and workshops.