

SAPIA GUIDELINE:
MINIMUM REQUIREMENTS FOR A
PROFESSIONAL BULK VEHICLE DRIVER

DOCUMENT CONTROL

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INTENT

This guideline is intended to guide SAPIA members on the minimum requirements for professional bulk vehicle drivers. This will allow for simplification and common requirements for drivers that are common to both members and facilities. This guideline does not take away the responsibility of the operator to ensure that all relevant measures are put in place to mitigate any company specific risks.

SCOPE

This guideline is intended for SAPIA members in South Africa (SA). Non-SAPIA members will require the permission of SAPIA on the use of this guideline and will do so solely at their own discretion without any liability to SAPIA or its members. This guideline is not a list of procedures and does not replace legislative requirements, Operator standard operating procedures or HSSE management systems.

EXCLUSIONS

This guideline is not a legally binding document. It serves to share best practice to ensure that risks to people, environment, assets and reputation are eliminated and/or minimised. This guideline is also not exhaustive.

SAPIA GUIDELINE:

MINIMUM REQUIREMENTS FOR A PROFESSIONAL BULK VEHICLE DRIVER

1. PRE- EMPLOYMENT REQUIREMENTS:

- a. Education: NQF Level 2 minimum. Must pass numeracy and Literacy test.
- b. Unendorsed applicable code drivers licence
- c. Certified medically fit to drive as per Dangerous Goods requirements
 - i. Assess if driver is afraid of heights (Acrophobia), claustrophobic, Back issues – degenerative spinal disorder, height, chronic diseases as per risk
- d. Transportation of Dangerous Goods course
- e. Professional Drivers Permit - D,G,P (Dangerous, Goods and Passengers)
- f. Minimum age of 25
- g. Minimum 3 years Driving experience with applicable code vehicle
- h. Psychomotor and Psychometric evaluation is recommended
- i. Background check and report
 - I. Criminal record
 - II. ID Number verification
 - III. Driver License verification
 - IV. Professional Driver Permit verification
 - V. Citizenship – verification of work permit

2. PRACTICAL DRIVER ASSESSMENTS:

- a) Assessment on different vehicle combinations
- b) Manoeuvring
- c) Drive in straight line
- d) Cornering
- e) Alley docking
- f) Reverse in a straight line

3. OPERATIONAL DEPLOYMENT READINESS:

- a. Basic Literacy and numeracy Test – NQF level 2
- b. Practical Driving Assessment (Final) mentor time: Minimum 100hrs
 - i. All fleet combinations
 - ii. Drive in straight line
 - iii. Cornering
 - iv. Ally docking
 - v. Reverse in a straight line
- c. Vehicle Knowledge (Horse and Trailer)
 - i. Technical
 - ii. Equipment identification
 - iii. Inspection
 - iv. Equipment use
 - v. Documentation
- d. First Aid Training – Level 1
- e. Fire Fighting Training (Practical's)
- f. Defensive Driving
- g. Company Policies / SOP's / Work instructions e.g.
 - i. Accident management
 - ii. Induction
 - iii. Handling of spillages
 - iv. Task observation process
 - v. Loading process
 - vi. Off-loading process
 - vii. Hi-Jacking process
 - viii. On road safety
 - ix. Drive-cam awareness, etc.